SECULATION No. 64

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Office Memorandum • UNITED STATES GOVERNMENT

4-2554

DATE: 20 October 1953

TO : Chief, Classification and Wage Division THROUGH Assistant Director for Operations from : Chief, Contact Division

SUBJECT: Request for Reclassification of Position No. K91, Intelligence Officer, Contact Division, OO

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- 1. It is requested that the subject position be audited for the purpose of raising the present classification GS-12 to GS-13.
- 2. Contact Division believes the duties and responsibilities of the subject position have developed to a point commensurate with the requirements for a GS-13 classification.
- 3. If this request for reclassification is approved, any resulting promotion action will be subject to the availability of funds in the Contact Division budget for FY 1954.

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for E. M. ASHCRAFT

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CONCUR:

Assistant to DD/I (Admin.)

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